



Hampton Roads CPOA  
 4000 Coast Guard Blvd  
 Portsmouth, VA 23703

**GMCS James Proctor, President**  
**YNC Jessica Barbay, Vice President**  
**BMC Rachael Chirico, Treasurer**  
**YNCS Kathryn Layman, Secretary**



**CHAIRS:** Budget/Finance Chair (BMC Rachael Chirico)  
 Membership Chair (SKCS Brandon Bove)  
 Fundraising Chair (ETCM Cordell)  
 Public Affairs Chair (BMC Dan Stoner)  
 Community Service Chair (YNC Staci Hinton)

Call to order: A CPOA meeting of the Hampton Roads Chapter was held via Zoom call on **17 December 2020**. The meeting convened at **1000**, President James Proctor presiding, Treasurer Rachael Chirico, and Secretary Kathryn Layman were present.

(Monthly)

**Attendees:**

Name	Unit	Name	Unit
Kathryn Layman	JTF-E/LANTAREA	Donnie Rush	D5
Jim Proctor	SFLC	Stephanie Diedricks	FORCECOM
Rachael Chirico	LANTAREA	Anthony Humphrey	ESD
Steve Malicki	Regional Dive Locker East	Tony Reyes	
Dan Stoner	FORCECOM	Dave Carson	SFLC
Robert Woods	COMMCOM	Jenn Thompson	C4IT
Cedric Poe	FORCECOM	Kyle Herbert	
Shawn Burns	Base Portsmouth (CMC)		

**Treasurers Report:**

BB&T report:

Current Balance: \$59,591.61  
 Tidewater Consolidated Chiefs Mess (TCCM): \$9409.73  
 Chesapeake Regional Chiefs Mess (CRCM): \$1,700.00  
 Cash Box: \$17.86  
 HR CPOA Scholarship: \$25,000.00  
 Gift Cards: \$3650.00

**Old Business**

- Fouled Anchor fund raiser generated \$2,200.00 in profits with plans to donate to local COVID-19 relief efforts/organizations. Motion was seconded and passed on the decision to split donations between Children’s Hospital of the Kings Daughters (CHKD), International Association of Firefighters – Portsmouth Chapter (which will

- support Portsmouth EMS) and USO of Hampton Roads and Central Virginia (\$733.00 each). – Still awaiting POC to return call from International Association of Firefighters to provide address to send check; all other checks mailed. *Update: Still pending; if unable to contact, will need to select another charity for remaining donation funds.*
- Lego Coins – 45 male and 52 female coins and 10 sets available for purchase. Motion was seconded and passed to give the anticipated \$3,500 proceeds from this fundraiser to the Captain Caliendo College Assistance Fund (CCCAF). – \$3500 in anticipated profits sent to USCG CPOA for Captain Caliendo scholarship fund; *action completed. Coins are still available for purchase at the HR CPOA online store.*
  - HR CPOA Chapter College Fund designated \$25K; further info for chapter vote and discussion should be available for next meeting. – Changes made to application forms include rank and grade added; motion seconded and passed approving scholarship policies/guidelines. *Update: Committee is building out categories for applicants (lessons learned from influential person/mentor, event, etc.); targeted for national audience.*
  - Nominations for new chapter officers submitted and confirmed. Dan Stoner/President, Steve Malicki/Vice President, Stephanie Diedricks/Secretary, Rachael Chirico/Treasurer. Ceremony to install new officer is being scheduled for 15JAN2021. R-MCPOCG will be guest speaker for installation ceremony. *Update: Date changed to 07JAN2021; location and time are TBD (possibly @ 1300); attendance will be limited due to current/local COVID-19 restrictions.*
  - OIC Station Little Creek requesting gift cards to help offset cost for food for on duty crew for Thanksgiving. Motion was seconded and passed to give \$100 in gift cards. Will plan to open this up to other units; pending more info from Shawn Burns. *Update: Action completed.*
  - Fall 2020 CCTI Dinner was cancelled due to updated local COVID-19 restrictions on indoor gatherings. *Update: Tickets purchase are being refunded and along with businesses where reservations/deposits were made in advance for this event.*

### **New Business**

- Motion brought forward about possibly paying for fence to be built around Deckplate (CPO Mess @ Base Portsmouth). Estimated cost around \$7K. Seconded and postponed for further conversation at next CPOA meeting. Need to determine if funds should be used to pay for this by CPOA or through gov't funds.

### **Voting: Motions seconded and passed**

- Fence around Deckplate – Possible cost estimate \$7K (CPO Mess @ Base Portsmouth); seconded and postponed further conversation for next CPOA meeting.

**Meeting adjourned at: 1030**

**Next meeting: Thursday, Jan 7th for installation ceremony of new HR CPOA Chapter Officers (location/time TBD).**