



Hampton Roads CPOA
 4000 Coast Guard Blvd
 Portsmouth, VA 23703

GMCS James Proctor, President
YNC Jessica Barbay, Vice President
BMC Rachael Chirico, Treasurer
YNCS Kathryn Layman, Secretary



CHAIRS: Budget/Finance Chair (BMC Rachael Chirico)
 Membership Chair (SKCS Brandon Bove)
 Fundraising Chair (ETCM Cordell)
 Public Affairs Chair (BMC Dan Stoner)
 Community Service Chair (YNC Staci Hinton)

Call to order: A CPOA meeting of the Hampton Roads Chapter was held at Portside (Base Portsmouth) on **12 November 2020**. The meeting convened at **1000**, President James Proctor presiding, Vice President Jessica Barbay, and Secretary Kathryn Layman were present.

(Monthly)

Attendees:

Name	Unit	Name	Unit
Kathryn Layman	JTF-E/LANTAREA	Daryl Niles	Base Portsmouth
Jim Proctor	SFLC	Stephanie Diedricks	FORCECOM
Jessica Barbay	DOL	Kelly Longstreet	Base Portsmouth
Staci Hinton	MSRT	Bandon Bove*	Base Portsmouth
Andrew McCasland	FORWARD	Rachael Chirico*	LANTAREA
Robert Woods	COMMCOM		
Richard Stulce	COMMCOM		
Shawn Burns	Base Portsmouth (CMC)		

*Members called in to attend meeting.

Treasurers Report:

BB&T report:

Current Balance: \$53,817.55
 Tidewater Consolidated Chiefs Mess (TCCM): \$18,055.13
 Chesapeake Regional Chiefs Mess (CRCM): \$1,700.00
 Cash Box: \$17.86
 HR CPOA Scholarship: \$25,000.00
 Gift Cards: \$3750.00

Old Business

- Fouled Anchor fund raiser generated \$2,200.00 in profits with plans to donate to local COVID-19 relief efforts/organizations. Motion was seconded and passed on the decision to split donations between Children’s Hospital of the Kings Daughters

- (CHKD), International Association of Firefighters – Portsmouth Chapter (which will support Portsmouth EMS) and USO of Hampton Roads and Central Virginia (\$733.00 each). – Still awaiting POC to return call from International Association of Firefighters to provide address to send check; all other checks mailed. *Update: Still pending; if unable to contact, will need to select another charity for remaining donation funds.*
- Lego Coins – 45 male and 52 female coins and 10 sets available for purchase. Motion was seconded and passed to give the anticipated \$3,500 proceeds from this fundraiser to the Captain Caliendo College Assistance Fund (CCCAF). – \$3500 in anticipated profits sent to USCG CPOA for Captain Caliendo scholarship fund; *action completed. Coins are still available for purchase at the HR CPOA online store.*
 - HR CPOA Chapter College Fund designated \$25K; further info for chapter vote and discussion should be available for next meeting. – Changes made to application forms include rank and grade added; motion seconded and passed approving scholarship policies/guidelines. *Update: Committee has had initial meeting; more info to follow at next chapter meeting.*
 - Fall Festival which is typically held at Base Portsmouth around Halloween (October) has been cancelled due to COVID-19; replaced with Trunk-or-Treat event on 10/30. Drive in movie night scheduled for 10/23. *Update: Both events were held successfully.*
 - Next possible community service event: Sponsored by Operation Blessing @ local church in VA Beach to be held on 11/21 (1100-1400). More info to follow.
 - Nominations for new chapter officers submitted and confirmed. Dan Stoner/President, Steve Malicki/Vice President, Stephanie Diedricks/Secretary, Rachael Chirico/Treasurer. Ceremony to install new officer is being scheduled for 15JAN2021. R-MCPOCG will be guest speaker for installation ceremony.
 - Pending information regarding the total funds raised by PCPOs at Truck or Treat event for concessions sold. No PCPOs were in attendance at HR CPOA Meeting.
 - Pies will be purchased by CGEA to be given out to families in need (20 pies/10 to each CGEA chapter in Hampton Roads area). Motion was seconded and passed at last meeting to spend \$200.00 (per CGEA chapter). Event will be in November (date/time TBD).
 - Wreaths Across America possibly over @ Horton Wreaths Society (\$15 per wreath). Event will be held over two days (likely 17-18 Dec); sign up for participation will be online; no additional info at this time.
 - Possible initiative for discount military travel; committee up to CPOA national. Also looking at other organization; form committee for future planning/discussion (Shawn Burns and Jim Proctor).
 - Cape May drivers for recruits graduating from boot camp and transferring to D5 AOR still needed. Request to contact Shawn Burns if interested.

New Business

- OIC Station Little Creek requesting gift cards to help offset cost for food for on duty crew for Thanksgiving. Motion was seconded and passed to give \$100 in gift cards. Will plan to open this up to other units; pending more info from Shawn Burns.
- Fall 2020 CCTI Dinner Update: Firming up details with event venue and caterers. Guests will be between 175-190 with enough spacing for smaller groups at tables and social distancing. Pending info for total cost of dinner from Brandon Bove; also

pending contact with Spouses Association to help with cost of centerpieces for the tables at the dinner.

Voting: Motions seconded and passed

- Station Little Creek - \$100 in gift cards to provide meals for on-duty crew on Thanksgiving; extending offer of same amount to other duty crews/units (pending info).

Meeting adjourned at: 1030

Next meeting: Thursday, Dec 17th at Portside (1000-1100)