



Hampton Roads CPOA
4000 Coast Guard Blvd
Portsmouth, VA 23703

BMC Dan Stoner, President
DVC Stephen Malicki, Vice President
BMC Rachael Chirico, Treasurer
GMC Stephanie Diedricks, Secretary



CHAIRS: Membership Chair (SKCS Brandon Bove)
Fundraising Chair (CMC Shawn Burns)
Public Affairs Chair (YNC Jessica Barbay)
Community Service Chair (YNC Staci Hinton)
Scholarship Chair (CMC Shawn Burns)

Call to order: A CPOA meeting of the Hampton Roads Chapter was held via Zoom call on **18 February 2021**. The meeting convened at **1004**, President Dan Stoner presiding, Treasurer Rachael Chirico, and Secretary Stephanie Diedricks were present.

Attendees:

Name	Unit	Name	Unit
Kathryn Layman	JTF-E/LANTAREA	Shawn Burns	Base Portsmouth
Palomita Castillo	HSWL-SC	Amanda Fenstermacher	TRADET
Anthony Humphrey	Base Portsmouth	David Carson	SFLC Norfolk
Sean Edwards	Sector Virginia	Chris Green	C5ISC
Cedric Poe	FC Armory Portsmouth		

Treasurers Report:

BB&T report:

Current Balance: \$59,218.33
Tidewater Consolidated Chiefs Mess (TCCM): \$9409.73
Chesapeake Regional Chiefs Mess (CRCM): \$1,700.00
Cash Box: \$11.76
HR CPOA Scholarship: \$25,000.00
Gift Cards: \$3400.00

Old Business

- \$25K was designated for the annual Hampton Roads CPOA Education Scholarship. Applications are now being accepted, requesting all members pass the information for maximum awareness.

[Scholarship | CPOA Hampton Roads](#)

This year's topic is "Describe an impactful event that influenced future decisions and what were the lessons learned?" All CGEA and CPOA members in good standing can compete; Applications will be accepted until 31 March.

- Follow up on the motion to cover the \$7K cost for a fence to be built around the Base Portsmouth Deckplate; this motion has been withdrawn due to mitigating factors (01March2021).
- The Bylaws review/update is near complete. As soon as the draft is complete, members will receive an email stating the bylaws are posted on our portal page. Members will have 30 days to provide recommendations and feedback prior to putting the changes to a vote.
- The donated shirts are now in the possession of the CPOA. Once they are sorted evenly, the CGEA POC's for Coastal VA and Yorktown will be contacted for further distribution. A special thank you to Captain Kallgren for giving us this opportunity to assist our workforce.
- Due to social distancing, it has been difficult to plan community service events. We would like to do one event each quarter with smaller groups. Please pass any ideas to the committee chair; YNC Staci Hinton.

New Business

- CMC Shawn Burns has volunteered to be our Fundraising Chair. A special thank you to ETCM Aaron Cordell for your dedication while filling this role.
- Solicitation for a new Membership Committee Chair is in effect. A special thank you to SKCS Brandon Bove for your dedication while filling this role. For details on what is expected of this position, please see our bylaws.
- A motion was seconded and voted upon to support the DOL Leadership Conference, offering the CPOA a fundraising opportunity. CPOA will purchase and deliver lunch (Chic-fil-A) 20-22 April. The POC for this is BMC Rachel Chirico.
- A motion was seconded and voted to begin acknowledging new babies into our Coast Guard family. Certificates can be presented along with information on the Base Portsmouth baby pantry and the MA care package application. Bylaws will add this to the responsibilities for the Membership Committee.
- A motion was seconded and voted to support an Easter Egg hunt event on Base Portsmouth. Details to follow. The POC for this is BMC Amanda Fenstermacher.

Meeting adjourned at: 1112

Next meeting: Thursday, March 18th at 1000. Details regarding in person and/or virtual plans for this meeting is TBD and will be sent via email.