



Hampton Roads CPOA
 4000 Coast Guard Blvd
 Portsmouth, VA 23703

GMCS James Proctor, President
YNC Jessica Barbay, Vice President
YNC Caitlin Fleming, Treasurer
HSC Susan Carson, Secretary



CHAIRS: Budget/Finance Chair (YNC Caitlin Fleming)
 Membership Chair (ITC Joshua Borden)
 Fundraising Chair (ETCM Cordell)
 Public Affairs Chair (AETCM Shawn Burns)

Call to order: A CPOA meeting of the Hampton Roads Chapter was held at Chief's Mess on base Portsmouth, The Deckplate on **25 Sept 2019**. The meeting convened at **0900**, President James Proctor presiding and Vice President Jessica Barbay.

(Monthly)

Attendees:

Name	Unit	Name	Unit
Jim Proctor	SFLC	AJ Pulkkinen	SHR
Valerie McDevitt	Base Portsmouth	Jack Setzer	C3CEN
Sue Carson	Base Portsmouth	Kelly Longstreet	Base Portsmouth
Caitlin Fleming	IMAT	Amanda Morton	
Aaron Cordell	C3CEN		
Brandon Bove	Base Portsmouth		
George Roquemore	C4IT SVC CNTR		
Kat Layman	JTF-E/LANT AREA		
Jess Barbay	DOL		
James McCardell			

Treasurers Report:

BB&T report:

Current Balance: \$88,861.78
 Tidewater Consolidated Chiefs Mess: \$10,714.09
 Chesapeake Regional Chiefs Mess: \$6,403.41
 Cash Box: \$161.00 (donations from CG Day)
 Purple Heart Initiative: \$4,110.06 (transfer to DC chapter for maintenance of memorial)

Old Business

- Donation made to the Pasquotank High School in Elizabeth City, NC on behalf of the Hampton Roads Chapter CPOA to honor the memory of the son of a CWO from Sector Hampton Roads. His son attended that school and recently passed away; service was held on 8/17 in Elizabeth City.
- Discussed distribution of remaining grocery and commissary gift cards within local area units around Thanksgiving to junior enlisted families in need. Motion was passed. More info to follow.
- “Chiefsgiving” event to be held @ Portside (date/time TBD). YNCS McDevitt will chair the event. Plan for next meeting to vote on funds.
- Plan to establish scholarship committee from CPOA. Earmark \$25K for next ten years. GMCS Proctor will chair this committee. Build into bylaws and bring to vote. Motion voted and passed.
- CG to participate in Girl Scouts Pride Day. CPOA will sponsor event coordinated by SE Women’s Leadership Initiative Chapter (POC: YNCS Smith-Carlson). Requesting funds to cover cost of badges earned (\$3 each/\$300), \$100 for goodie bags and \$200 for snacks (\$600 total). Each participating group will facilitate an activity so girls can earn their badges. Motion voted and passed.
- Community service event @ Operation Blessing on 8/21 was successful and attended by 12 Chiefs as well as some family members. Lunch was catered by Chic Fil A (sponsored by the CPOA). Meeting was held after volunteer activities were concluded.
- Male and Female Lego Coastie coins were presented by Kyle Pulk. He has volunteered to the POC on this fundraising opportunity. There was discussion to purchase 200 pairs (400 coins total) and selling in sets for \$25. Update: Cost per set for CPOA is \$7.50; shipping estimated cost \$150-200. Total estimated cost \$1500 (expected final cost \$1280.01).

New Business

- Nominations for leadership positions due by October 23rd. Will announce at the next meeting.
- Personnel Readiness even- looking for donations and booth. Will discuss with membership
- p coordinator
- Discussed getting group tickets for a Norfolk Admirals Game
- Discussed having a beer tent for the Fall Carnival and CPOA would serve- Aaron Cordell will look into this.
- By Laws Review: Caitlin Fleming conducting review of bylaws with Jessica Barbay, Aaron Cordell, and Sue Carson.
- Male and Female Lego Coastie coins are available for sale for \$25.00 per pair
- Community service event @ Operation Blessing on 10/23. RSVP’s closes 1 week prior

Voting:

- Voted \$1200.00 for new couches for CPO Hut
- Motioned and seconded, earmark \$25K to establish scholarship fund within Hampton Roads Chapter CPOA.
- Motioned and seconded, Girl Scout Pride Day @ Base Portsmouth (date/time TBD).
- Motioned and declined, full cost sponsorship of C3CEN Chiefs and Junior Enlisted networking event @ Circuit Social.
- Motioned and seconded, sponsorship of fundraiser for C3CEN event @ Circuit Social. Additional information for fundraiser event pending.
- Motioned and seconded, \$250.00 incentive for CGEA chapter with the most new members. Deadline set for 01JAN2020. GMCS Proctor will contact CPOA National to obtain current number of members and final members at the end of the year.

Meeting adjourned at:

Next meeting: