



Hampton Roads CPOA
 4000 Coast Guard Blvd
 Portsmouth, VA 23703

GMCS James Proctor, President
YNC Jessica Barbay, Vice President
YNC Caitlin Fleming, Treasurer
HSC Susan Carson, Secretary



CHAIRS: Budget/Finance Chair (YNC Caitlin Fleming)
 Membership Chair (ITC Joshua Borden)
 Fundraising Chair (ETCM Cordell)
 Public Affairs Chair (AETCM Shawn Burns)

Call to order: A CPOA meeting of the Hampton Roads Chapter was held at the Deck Plate on Base Portsmouth on **24 June 2019**. The meeting convened at **0900**, President James Proctor presiding, Vice President Jessica Barbay, and Treasurer Caitlin Fleming present.
 (Monthly)

Attendees:

Name	Unit	Name	Unit
Jessica Barbay	DOL	Chris Tanner	C3CEN
Caitlin Fleming	IMAT	Lucas Gselassie	C3CEN
Kathryn Layman	LANTAREA	Shawn Burns	Base Portsmouth
Kyle Pulk	FORCECOM	Matt Pinner	Base Portsmouth
Wilberto Ramos	FORCECOM	AJ Pulkkinen	Sector HR
Elizabeth Albritton	CGC FORWARD	Jack Setzer	Base Portsmouth
Jasom Ronin	FORCECOM	Jeff Newmon	COMMCOM
Dan Stoner	FORCECOM	Kyle Hebert	C4IT
Mat Hartenstine	C3CEN	Ryan Doss	LANTAREA
Elizabeth Gatham	CGEA Elizabeth City	Brandon Bove	Base Portsmouth

Treasurers Report:

BB&T report:

Current Balance: \$117,217.82
 Tidewater Consolidated Chiefs Mess: \$12218.68
 Chesapeake Regional Chiefs Mess: \$6,403.41
 Cash Box: \$302.13
 Purple Heart Initiative: \$4110.06

Old Business

- Still working on “thank you’s” to all those that provided support during the government shutdown (Dec 2018 – Jan 2019). Sub-committee members: AETCM Shawn Burns (lead), YNC Kathryn Layman, YNC Jessica Barbay,

ETCM George Roquemore, and SKCS David Fedison. Will look to plan a community event to thank our supporters. **UPDATE: Starting to formulate letters for signature**

- Kalyn Doss was contacted by a widow regarding assistance with obtaining a shadowbox for her deceased husband, CWO David Alexander who passed away in 2015. Motion was passed to provide funding to purchase and assemble the shadowbox (NTE \$500). Proposal will be forwarded to CWOA to see if they will fund half; James Proctor will discuss further at a later date. **UPDATE: Ryan Doss will find out what needs to go into the shadowbox and provide to President.**
- Still looking into purchasing wicking polo shirts for the members of the CPOA. Working on price quotes; more to follow at next meeting. **UPDATE: Quote for shirts will be \$40 a shirt of moisture wicking material. Motioned and voted to approve a \$1100 payment towards the purchase of shirts.**
- Spring 2019 CCTI season has concluded. Looking forward to Fall 2019 CCTI season coming up in a few months. **UPDATE: Jason Ronin will follow-up with the spring CCTI groups initiatives, possibly Mission 22 or Oasis Food Pantry.**
- Volunteer opportunity at Bayside Harley Davidson on May 25th (Saturday). Time slots available are from 0900-1330 and 1330-1500. Anyone interested in volunteering should contact Kalyn Doss. Information on event was posted on the Hampton Roads CPOA FB page 5/22/19.
- Coast Guard Day coming up on Saturday, Aug 3rd. A motion was passed for the CPOA to sponsor a snow cone truck for the event. Possible vendor is Kona Ice VA Beach for an estimated cost of \$1350 for four hours and unlimited snow cones. The CPOA table can be set up next to the truck. **UPDATE: Jessica Barbay will work with Treasurer to pay the \$300 deposit. Will also work to create an activity for kids at our CG Day setup. Looking into quotes for a custom canopy with CPOA logo, will present at next meeting.**
- CPOA Departing Acrylics were discussed as a way to recognize departing members of the chapter for volunteerism, above and beyond participation in events, etc. A motion was passed to purchase 20 frames from Target for an estimated cost of \$320.00. **UPDATE: Frames were ordered, cost was \$302.11. Frames will be stored in CMC Burns office for safe keeping.**
- It was discussed for the CPOA to sponsor the lucky bag located on Base Portsmouth. This is currently run by CWO4 Bulone (C4IT) and operated every Thursday with profits going to the Base Portsmouth Morale Fund. Proposed that perhaps CGEA can take lead on this effort; tabled for further discussion at next meeting. **UPDATE: Need details from POC regarding where the funds go before any agreement is made to take over the lucky bag.**
- For awareness, any upcoming LDAC observances and cultural events as well as information pertaining to those events will be published on the Hampton Roads CPOA FB page.
- ETC Gselassie is the POC for collection of travel toiletries to be donated to local shelters. **UPDATE: POC will send out flyer for collection boxes. CGEA E-City will provide a box of supplies.**
- Officers from the Hampton Roads Chapter CPOA will be in attendance for the Purple Heart Memorial dedication ceremony to be held on Friday, May 24th. **UPDATE: Remaining Purple Heart funds will be transferred to the NCR**

CPOA. Will need to execute an agreement between the two chapters. Shawn Burns is looking into the possibility of creating an identical memorial for the Coast Guard Museum.

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New Business

- Male and Female Lego Coastie coins were presented by Kyle Pulk. He has volunteered to the POC on this fundraising opportunity. There was discussion to purchase 200 pairs (400 coins total) and selling in sets for \$25.
- Haunted House Update: Brandon Bove plans to open the haunted house for two Fridays. Entry cost will be a donation of canned goods that will go towards Feds Feeds Family. Motioned for \$2000 towards material costs, voted and approved.
- Ryan Doss proposed providing financial support to an E4 member being discharge and was moving to Alabama. He was short on funds to move his family and used the last bit of his money to pay for the rental truck. Member would only need \$750 in support until he final paycheck was received. Voted to support member by providing five \$100 CG Foundation gift cards.
- Baby Pantry UPDATE: CMC Burns is meeting with the Baby Pantry Team to discuss keys for the new space and establishing set hours. At present, access to the pantry is by appointment only. Recommendations will be made to change FB page and update name. There will be a Baby Pantry Party on July 2nd and the team has requested \$250 in financial support for the event. Voted and approved to give 10 \$25 gift cards towards the party.
- George H. Bush Aircraft Carrier 77 will be hosting their CCTI onboard Base Portsmouth in September. Shawn Burns wants to a get a group together to observe their CCTI. Will provide more details at a later date.
- By Laws Review UPDATE: Caitlin Fleming needed two more volunteers for the review. Ryan Doss, Jessica Barbay and Elizabeth Albritton volunteered.
- Elizabeth Gatham provided an update that the Main Street Towers CGEA has changed their chapter name to Coastal Virginia (COVA) to widen their membership pool. Since then, they have increased membership by six.

Voting:

- Motioned and seconded, voted to reimburse up to \$2000 for haunted house materials.
- Motioned and seconded, voted to purchase CPOA logo shirts for \$1100.

Meeting adjourned at: 1000

Next meeting: Wednesday, July 24th @ 1000 @ Base Portsmouth “The Deckplate”