



Hampton Roads CPOA
 4000 Coast Guard Blvd
 Portsmouth, VA 23703

GMCS James Proctor, President
YNC Jessica Barbay, Vice President
BMC Rachael Chirico, Treasurer
YNCS Kathryn Layman, Secretary



CHAIRS: Budget/Finance Chair (BMC Rachael Chirico)
 Membership Chair (SKCS Brandon Bove)
 Fundraising Chair (ETCM Cordell)
 Public Affairs Chair (BMC Dan Stoner)
 Community Service Chair (YNC Staci Hinton)

Call to order: A CPOA meeting of the Hampton Roads Chapter was held at Portside (Base Portsmouth) on **15 October 2020**. The meeting convened at **1000**, President James Proctor presiding, Vice President Jessica Barbay, and Secretary Kathryn Layman were present.

(Monthly)

Attendees:

| Name | Unit | Name | Unit |
|----------------|---------------------------|--------------------------------------|-----------------|
| Kathryn Layman | JTF-E/LANTAREA | Jack Setzer | C5ISC |
| Jim Proctor | SFLC | Trisha Ortiz-Frasier | Base Portsmouth |
| David Carson | SFLC | Jessica Barbay | DOL |
| Dan Stoner | FORCECOM | Donald Rush | D5 |
| Steven Malicki | Regional Dive Locker East | Kyle Pulk | FORCECOM |
| Jeffrey Waters | FORCECOM (CMC) | Stephanie Diedricks | FORCECOM |
| Christie Herms | HSWLSC | Kelly Longstreet | Base Portsmouth |
| Shawn Burns | Base Portsmouth (CMC) | *Other members; Fall 2020 CCTI PCPOs | |

*Note: Other chapter members present/in attendance; names not recorded.

Treasurers Report:

BB&T report:

Current Balance: \$60,908.87
 Tidewater Consolidated Chiefs Mess (TCCM): \$994.00
 Chesapeake Regional Chiefs Mess (CRCM): \$1,700.00
 Cash Box: \$17.86
 HR CPOA Scholarship: \$25,000.00
 Fouled Anchor Fundraiser: \$2,200.00
 Gift Cards: \$3750.00

Old Business

- Fouled Anchor fund raiser generated \$2,200.00 in profits with plans to donate to local COVID-19 relief efforts/organizations. Motion was seconded and passed on the

decision to split donations between Children's Hospital of the Kings Daughters (CHKD), International Association of Firefighters – Portsmouth Chapter (which will support Portsmouth EMS) and USO of Hampton Roads and Central Virginia (\$733.00 each). – Still awaiting POC to return call from International Association of Firefighters to provide address to send check; all other checks mailed. *Update: Still pending; if unable to contact, will need to select another charity for remaining donation funds.*

- Lego Coins – 45 male and 52 female coins and 10 sets available for purchase. Motion was seconded and passed to give the anticipated \$3,500 proceeds from this fundraiser to the Captain Caliendo College Assistance Fund (CCCAF). – \$3500 in anticipated profits sent to USCG CPOA for Captain Caliendo scholarship fund; *action completed. Coins are still available for purchase at the HR CPOA online store.*
- HR CPOA Chapter College Fund designated \$25K; further info for chapter vote and discussion should be available for next meeting. – Changes made to application forms include rank and grade added; motion seconded and passed approving scholarship policies/guidelines. *No further action needed at this time.*
- New Community Service Coordinator: YNC Staci Hinton.
- Fall Festival which is typically held at Base Portsmouth around Halloween (October) has been cancelled due to COVID-19; replaced with Trunk-or-Treat event on 10/30. Drive in movie night scheduled for 10/23.
- Next community service event is TBD. Plan is to continue to coordinate one event per quarter. SignUpGenius will be generated once details for event have been finalized. *Volunteer event and location is still pending.*
- Spouse helped (death of husband while on deployment); POC: MKC Jonathan Bible. Received assistance from CPOA in the amount of \$500 (motion seconded and passed).

New Business

- Shadowbox purchased for CWO Oliver who recently passed away. Motion was put forth to the Chapter by e-vote and passed to spend \$390.00.
- Nominations for new chapter officers submitted and confirmed. Dan Stoner/President, Steve Malicki/Vice President, Stephanie Diedricks/Secretary, Rachael Chirico/Treasurer. Ceremony to install new officer is TBD at this time (OOA Jan 2021).
- Volunteer/fundraiser event for Fall 2020 CCTI PCPOs (CGEA supported). Motion was seconded and passed to give \$250.00 for food/drink expenses; items to be sold at Base Portsmouth Trunk-or-Treat event on 10/30. Another motion was seconded and passed to spend \$100 in gift cards for a CPOA tent to be at the event to pass out candy.
- Pies will be purchased by CGEA to be given out to families in need (20 pies/10 to each CGEA chapter in Hampton Roads area). Motion was seconded and passed to spend \$200.00. Event will be in November (date/time TBD).
- Fall 2020 CCTI PCPOs will be doing some other fundraisers coming up to include burrito sales at local unit. Volunteer events will likely be smaller than in previous years due to COVID-19. Any possible large events where other Chiefs can participate will be advertised in the weekly newsletter.
- Wreaths Across America possibly over @ Horton Wreaths Society (\$15 per wreath). More info and possible vote/motion at next meeting.

- Possible initiative for discount military travel; committee up to CPOA national. Also looking at other organization; form committee for future planning/discussion (Shawn Burns and Jim Proctor).
- Cape May drivers for recruits graduating from boot camp and transferring to D5 AOR still needed. Request to contact Shawn Burns if interested.

Voting: Motions seconded and passed

- Base Portsmouth Trunk-or-Treat event on 10/30 – PCPOs will sell hot dogs/hamburgers/drinks @ event \$250.00; CPOA will have a tent to sell out candy \$100.
- Purchase shadowbox for CWO Oliver - \$390.00
- Purchase 20 pies for CGEA to give to families in need - \$200.00
- Closed motion*

Meeting adjourned at: 1100

Next meeting: Thursday, Nov 12th at Portside (1000-1100)